

Taft /



High School Internship Program for Atlanta Area Students - 2026

INTRODUCTION AND INSTRUCTION

This booklet contains your application for Taft / Morris Manning's 2026 High School Internship Program for Atlanta Area High School Students. Before we consider your application, we must receive the following documentation:

Complete the enclosed application forms:

1. Personal Information;
2. Application Essay (please type);
3. Applicant Profile;
4. Teacher Reference;
5. Conditions of Participation (signed); **AND**
6. Letter of Recommendation (see cover letter).

Please note: Please be certain that these forms are completely filled out and that every form is properly signed. Your application will be rejected if all of the materials listed above are not received by **April 15, 2026**.

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APPLICATION ESSAY

Please type.

On a separate sheet of paper, please author a one-page essay on your personal and professional goals and aspirations.



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APPLICANT PROFILE

Name (legal name)

Last	First	Middle Initial	Nickname
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Please answer the following questions in the space provided below:

Why do you want to participate in the High School Internship Program?

What qualities will you bring to the program?

List the clubs, organizations, sports, leisure activities, community service, and any internship program(s), legal or otherwise, in which you have participated or are scheduled to participate:

Please review the profiles of the Taft / Morris Manning attorneys and the various practice areas on our firm's website, www.taftlaw.com/about/offices/atlanta/, and tell us which attorney and

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practice area you would be interested in learning more about and why. **Please be cognizant of whether the attorney is currently practicing or retired – please choose only currently practicing attorneys.**



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TEACHER REFERENCE

For the Applicant: In the blanks below, fill in and sign your name. Give this form to a teacher or administrator at your school and ask him or her to fill it out completely. Please make sure the completed and signed form is submitted with your application.

Applicant name (please print) _____

Applicant signature _____ Date _____

Parent/guardian signature _____ Date _____

Parent/guardian name (please print) _____ Date _____

Name of High School _____

Signature of Reference _____ Date _____

Name of Reference (please print) _____

For Reference: This applicant will be involved in a challenging experience that includes interning in a business and professional environment. Not everyone is equipped to enjoy, profit from, or even cope with this experience. To be successful, the applicant must have a high degree of motivation and the ability to adjust to different environments and tasks. In addition, the applicant must have displayed an interest in the law.

Please indicate the student's Grade Point Average: _____

Please indicate, by checking the appropriate spaces, your estimate of the applicant's characteristics. If you wish to add comments, please do so on another sheet of paper.

	Excellent	Good	Average	Poor	Unknown
1. Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Ability to take direction cheerfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Sense of responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ability to express him/herself	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Ability to follow through with projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Intellectual curiosity and imagination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Additional Comments: _____



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CONDITIONS OF PARTICIPATION

I, _____, give permission for my child, _____
(Parent / Guardian) (student name)
 to participate in Taft / Morris Manning’s 2026 High School Internship Program for Atlanta Area Students.

The Taft / Morris Manning’s High School Internship Program will commence on June 1, 2026. The program is tentatively planned for two-weeks but is subject to change. During the term of the Taft / Morris Manning High School Internship Program for Atlanta Area Students, students will spend thirty (30) hours per week in our Atlanta office and will be paid \$300 for each week completed. Students are expected to participate each business day for the full two-week program.

Students should arrive each morning at their assigned area by 9:00 a.m., except when instructed otherwise.

Students are expected to dress in business casual attire, be well groomed and conduct themselves in a professional manner at all times.

Any inappropriate behavior, or failure to follow given instructions will be cause for termination from the program.

NOTE: Students chosen to receive an interview may be videotaped for panel review.

 [Student]

 [Parent/Guardian]