

FinCEN ID Instructions:

1. In an internet browser, navigate to <https://www.fincen.gov/boi>
2. Select “Create a FinCEN ID (optional)”



3. To obtain a FinCEN ID, click the Sign in or Create Account button



4. FinCEN requires a **Login.gov** account. Login.gov is a secure sign in service used by the public to sign in to participating government agencies such as federal jobs (USAJOBS), Global Entry (Trusted Traveler Programs - Department of Homeland Security), Small Business Administration (SBA loans), and other agencies. If you have an existing Login.gov account, select “sign in”, enter your email address and password, and click “sign in”.



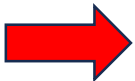
U.S. Department of the Treasury is using Login.gov to allow you to sign in to your account safely and securely.



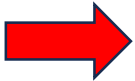
Sign in	Create an account
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Sign in for existing users

Email address



Password



Show password



5. If you do not have a Login.gov account, select “create an account” and insert your email address, language preference, confirm you agree to Login.gov’s Rules of Use, and click “submit”.

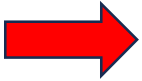


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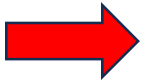
Create an account for new users

Enter your email address



Select your email language preference

Login.gov allows you to receive your email communication in English, Spanish or French.



English (default)

Español

Français



I read and accept the Login.gov [Rules of Use](#)



Next, you will be sent an email from Login.gov with a link to confirm your email address. Follow the link to continue creating your Login.gov account.

- After logging into your Login.gov account, complete the FinCEN Identifier Application. The first step in the Application is to enter your name and date of birth.

FinCEN Identifier (FinCEN ID) Application

OMB No. 1506-0076


Filers must provide information in EVERY field marked with the * symbol in ALL CIRCUMSTANCES. Filers must also provide information in all fields not marked with the * symbol that are applicable to the filer. For example, the "Middle Name" field is not marked with a * symbol; the filer MUST provide information in that field IF the relevant individual's legal name includes a middle name. Notwithstanding any other instruction, individuals must provide all information required pursuant to 31 CFR 1010.380(b).

Full legal name and date of birth

 Need help?

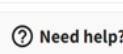
* First name Middle name * Last name Suffix * Date of birth

 mm/dd/yyyy 




- Next, select address type – residential or business address – and enter the address. If you are obtaining a FinCEN ID because you are a beneficial owner of a reporting company, you must enter your residential address (no business address or P.O. Box may be used). If you are obtaining a FinCEN ID because you are a company applicant who forms or registers entities in the course of your business, you may enter a business address. If you will be reported on a BOI Report as a beneficial owner and company applicant, report both your business and residential address.

Address

 Need help?

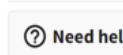
* Address type

Residential address Business address




- Next, select the form of identification you will provide to FinCEN – driver's license, state/tribal ID, U.S. passport, or foreign passport.

Form of identification and issuing jurisdiction

 Need help?

* Identifying document type

State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport



For a **driver's license**, insert license number, country of issuance, and state of issuance, and upload a copy of the driver's license.

* Identifying document type

State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport

* Identifying document number

* Country/Jurisdiction


* State



Identifying document number required

* Identifying document image

Accepted file types: JPG/JPEG, PNG, and PDF



Drag file here or [choose from folder](#)

For a **state or tribe-issued ID**, insert ID number, country of issuance, state of issuance, local/tribe (if applicable), and upload a copy of the ID.

* Identifying document type

State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport

* Identifying document number

* Country/Jurisdiction

* State


* Local/Tribal



Identifying document number required

* Identifying document image

Accepted file types: JPG/JPEG, PNG, and PDF



Drag file here or [choose from folder](#)

For a **U.S. passport**, insert the passport number and upload a copy of the passport.

* Identifying document type

State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport


* Identifying document number



Identifying document number required

* Identifying document image

Accepted file types: JPG/JPEG, PNG, and PDF



Drag file here or [choose from folder](#)

For a **foreign passport**, insert the passport number and country of issuance and upload a copy of the passport.

* Identifying document type

State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport

* Identifying document number




Identifying document number required

* Country/Jurisdiction

* Identifying document image

Accepted file types: JPG/JPEG, PNG, and PDF




Drag file here or [choose from folder](#)

9. Next, certify the furnished information as true, correct and complete by clicking the “**I agree**” circle and then clicking “**submit**”.

Certification

* I certify that the information furnished is true, correct, and complete.

 **COMPLIANCE REMINDER:** The willful provision of false or fraudulent beneficial ownership information to FinCEN may result in civil or criminal penalties.



I agree



Submit



10. After clicking “**submit**”, you will receive your FinCEN ID and a submission receipt. Download a copy of the submission receipt and save it in your records. If any information you submitted to FinCEN changes, remember, you have **30 days** from the date of the change to update FinCEN of the change.




FINANCIAL CRIMES ENFORCEMENT NETWORK


FINCEN ID | **HELP** | **LOG OUT**

✓ Congratulations!
Your FinCEN ID was successfully created.

FinCEN ID
- #### - ####  

[Correct prior report](#) [Update prior report](#)


 **Need help?**

Submission Receipt [Download](#) 

Filing Information
FinCEN ID

11. Finally, after creating your initial Login.gov account, you may also make changes to it – for example, to add or delete an email address, change a password or authentication methods, or delete the account in its entirety – by navigating to Login.gov, logging into your account, and selecting the action you would like to perform. Consider adding multiple email addresses to the account – perhaps a business and personal email address – so that you do not lose access to the account should you change employment.

An official website of the United States government [Here's how you know](#)

LOGIN.GOV Welcome  [Sign out](#)

Your Account

- Add email address
- Edit password
- Delete account

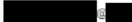



Your authentication methods

- Add phone number

Your account

Email preferences

Email addresses

- @.com [Delete](#)
- @.com [Delete](#)

[+ Add new email](#)

1. Click +Add new email
2. Input new email
3. You will receive an email from Login.gov. Open the email and click "confirm email" address.